1. Enter a Course.

2. Select Home Page chevron, then Page Banner.

3. Select Insert Image icon.

4. Select Browse My Computer or Browse Content Collection, then select the banner image you wish to use.

5. Select Open.

6. Input a Title and Image Description.
7. Select Insert.

8. Select Submit.

If you have any questions or concerns about this document, please contact the ITS Service Desk by calling (304) 293-4444 or by sending an email to ITShelp@mail.wvu.edu.