Due to the recent eCampus upgrade, Respondus 4.0 users will need to update their Respondus Server Settings from within the Respondus application. This document outlines how to apply the correct server settings in Respondus.

1. If the following error appears, the **Blackboard Server settings** may need to be updated:

   ![Error Message]

   2. **Click OK** above and Respondus will advise the user to **Click Edit Settings** at the Publish Wizard screen.

   ![Publish Wizard]

   ![Edit Settings Button]
3. At the **Blackboard Server and Course** screen, make sure the settings in section 3 match the screenshot below:
4. Enter a Description, Username and Password. Click OK.
6. **Click Next** at the following screen and the upload process will complete.