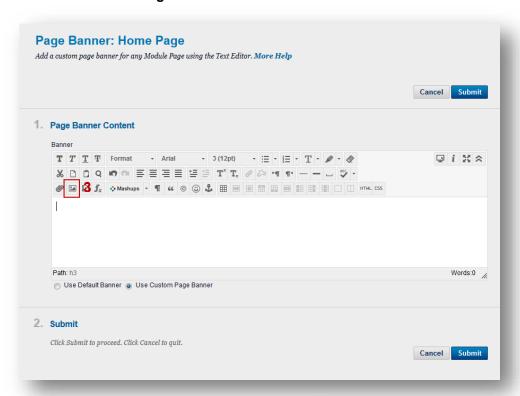


- 1. Enter a Course.
- 2. Select **Home Page** chevron, then **Page Banner**.

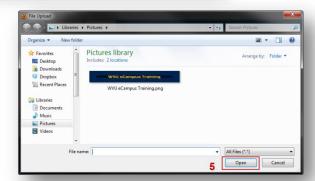




3. Select Insert Image icon.

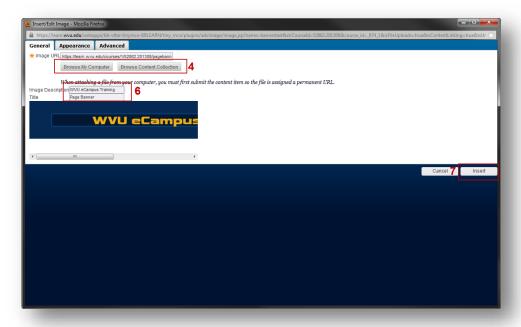


- Select Browse My Computer or Browse Content Collection, then select the banner image you wish to use.
- 5. Select **Open**.
- 6. Input a Title and Image Description.

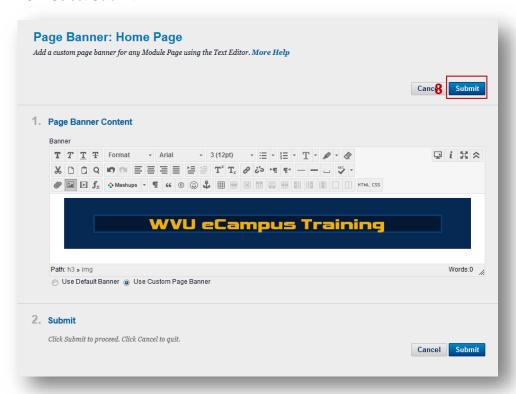




7. Select Insert.



8. Select Submit.



If you have any questions or concerns about this document, please contact the ITS Service Desk by calling (304) 293-4444 or by sending an email to ITShelp@mail.wvu.edu.