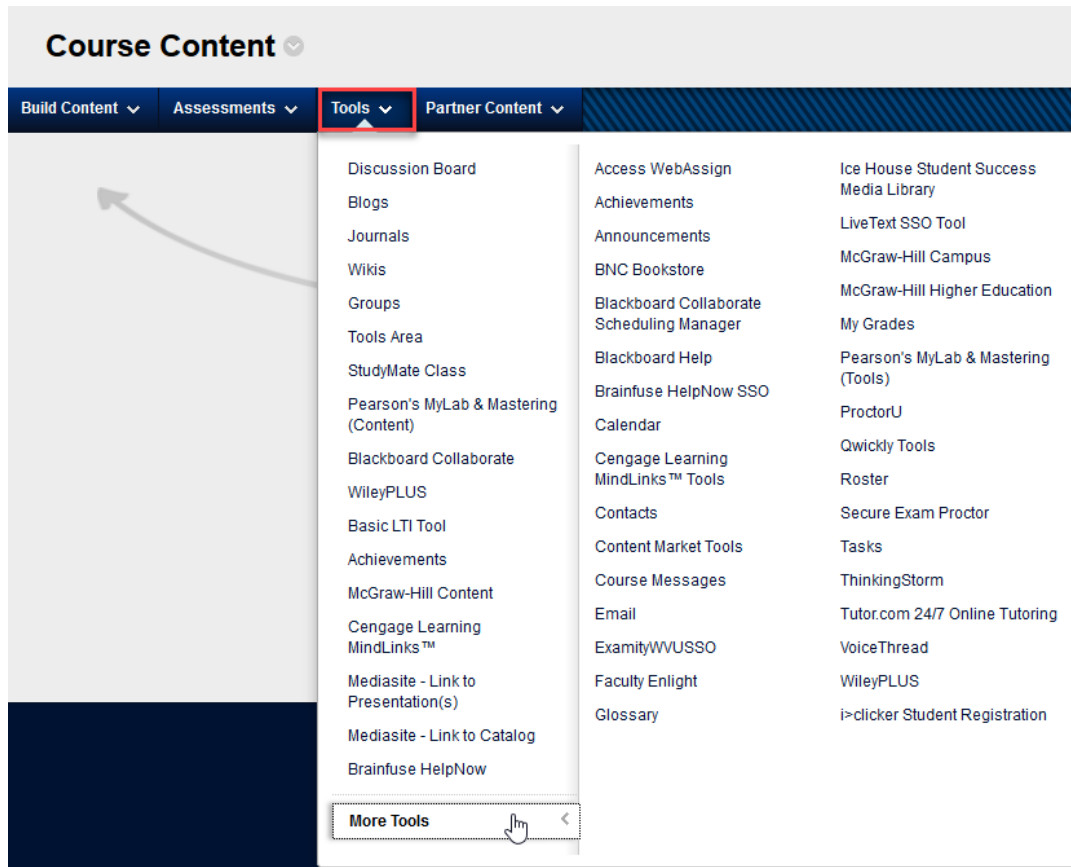


1. You can link to an entire tool, such as the main discussion forum page, or drill in and choose a specific forum. You can also create a new forum while you create a tool link.
2. In a content area, learning module, lesson plan, or folder, select **Tools** to access the menu and choose a tool to link to. Select **More Tools** to show or hide additional tools.



3. These steps detail how to create a blog link. The steps are similar for other tools.
 - On the Create Link: Discussion Page:
 - Select Link to the Discussion Board Page to link to the page where all Discussion Forums appear.

-OR-

- Select Link a Discussion Board Forum and select a specific Discussion Board Forum from the list.

-OR-

- Select **Create New Forum** to add a link to a Forum you create at this time. On the Create Forum page, type a name and select settings for the new forum. After you submit, the newly created forum appears in the list of forum to choose from.

Create Link: Discussion Board

Adding a link to a Discussion Board forum places the forum in a forum or a new forum can be created and linked. [More Help](#)

CREATE LINK: DISCUSSION BOARD

Link to the Discussion Board page, link to a specific Discussion Board Forum

Link to Discussion Board Page
 Select a Discussion Board Forum

Select a Discussion Board Forum

----Select forum below----

Introduction Forum

Click **Next** to continue. Click **Cancel** to quit.

4. Select Next. On the Create Link page, type a name and an optional description. Select the appropriate options for availability, tracking, and display dates. Display dates don't affect a tool link's availability, only when it appears.
5. After you submit, the tool link appears in the content list. You can change the content at any time. Access the tool link's menu and select Edit.

