

This guide describes all the key features that are available in the Bb Grader app for iOS.

The purpose of the Bb Grader iPad app is to provide instructors with a tablet-based mobile solution for reviewing, providing feedback, and ultimately grading student submissions to eCampus Assignments. The Bb Grader app is available to all eCampus users with grading rights within a course that meet the tablet and eCampus environments below.*

Note: The Bb Grader app is not intended to replace all grading workflows within the eCampus; rather, it's meant to complement it with the enhancement of key features that translate best to a mobile device.

Requirements





In order to use the Bb Grader App, you must meet the following requirements.

eCampus Requirements:




- Learn 9.1 Service Pack 13 or higher
- Version 94.6.0 of the Mobile Learn Building Block
- Mobile Learn Building Block must be registered with the Mobile Learn Central Service


Device Requirements:

- iOS7, iOS8
- iPad Air, iPad mini, iPad 2, 3, or 4
- Not available for Android tablets at this time.

	First Time User Experience	When using the app for the first time, a quick tutorial will introduce instructors to the app and its features.
	Assignments Listing	For each course, an instructor can view all assignments for that course in a grid format.
	Filters	Instructors can use a dropdown menu to shift their view to the assignments listing of any course. Instructors may also filter assignments in any course based on “To Do” (unsent grades or ungraded submissions) and “Completed” (all submissions graded and all grades sent) using the buttons at the top of the page.
	Grading Progress	Instructors can see approximately how many submission grades have been sent back to the eCampus Grade Center (green indicates sent grades; black indicates graded but unsent grades; white indicates ungraded submissions)
	Submissions Listing	Instructors can view a detailed list of all submissions to any assignment and can sort submissions based on a category of information.
	Student or Group Name	The submissions listing indicates each student’s name or the name of the group for a group assignment.
	Attempt Number	For assignments that allow multiple attempts, the attempt number is listed for each submission.
	Submission Date & Time	The date and time of each submission is visible.
	Graded (or Ungraded) Status	For submissions that have been graded, the grade is listed in this view
	Sent (or Unsent) Status	A green checkmark indicates grades that have been sent to the eCampus Grade Center; a transparent gray checkmark indicates unsent grades.
	Assignment Details	Instructors can use the slide-down interaction located beneath the Assignment Title on the submissions listings page to reveal information about the assignment including points possible, description, and due date using.
	Grading Submissions	The primary purpose of Bb Grader is to enable instructors to grade student assignment submissions.

	Viewing	<p>Instructors can select an individual submission from the Submissions Listing page to view a documents submitted to the assignment and/or to view content within the inline Content Editor. Instructors can navigate between pages of the document by scrolling or using the up and down arrows at the top of the document, and can zoom in or out using the plus or minus “eyeglass” buttons in the upper left-hand corner. The following document types can be viewed within Bb Grader:</p> <ul style="list-style-type: none"> • PDF • PNG • Microsoft Word • JPEG • Microsoft PowerPoint • HTML
	Annotation	<p>Instructors can add text annotations within supported document type assignment submissions. Supported document file types include:</p> <ul style="list-style-type: none"> • PDF • PNG • Microsoft Word • JPEG • Microsoft PowerPoint
	Feedback	<p>The Bb Grader app enables instructors to provide rich feedback to students in the form of grades, text, audio, video, and rubrics.</p>
	Grades	<p>To apply a grade to a submission, instructors can tap on the pencil icon labeled “Grade” in the upper right-hand corner of the interface. This will open the Grading panel from the right side of the app. Instructors can tap in the empty box in upper right-hand corner of the grading panel and enter a score for this submission or they can choose to “Exempt” the score.</p>
	Text	<p>Instructors can provide students with general comments and feedback using the text input area beneath the grading and rubrics sections of the Grading Panel labeled Feedback.</p>
	Audio	<p>When providing feedback to students, instructors also have the option of using the tablet’s microphone to record audio feedback. Instructors can preview their recording and either re-record, use, or cancel their audio recording.</p>
	Video	<p>When providing feedback to students, instructors also have the option of using the tablet’s camera to record video feedback. Instructors have the option of selecting from recording a new, live video or using a pre-recorded video from their Photo Library.</p>

	Rubrics	If a grading rubric has been setup for the Assignment in eCampus, instructors can access the rubric from within the app using the grid icon at the top of the Grading Panel. A textual explanation of the rubric criteria is visible using the “i” icon next to the rubric criteria name as well. Instructors can select a value or range for each rubric criteria by tapping the row for that value. Instructors can also provide text comments for each rubric criteria using the comment bubble icon next to the rubric criteria name.
	Teacher Notes	Instructors can also enter private grading notes that are not visible to students using the text input area beneath the grading and rubrics sections of the Grading Panel labeled Grading Notes.
	Saving Drafts	Instructors can always save their current grading progress (and associated audio, video, or rubric works) using the “Save Draft” option in the Grading Panel.
	Sending Grades	Because instructors often do not complete an entire grading cycle or grade all submissions for an assignment in one session, they may not want to provide only a subset of grades for a given assignment to their students. To accommodate this use case, the Bb Grader iOS App does not automatically sync grades entered within the app with the eCampus Gradebook. Instead, instructors are able to selectively release grades to the eCampus Gradebook by selecting the “send graded” button in the upper-right hand corner of the Submissions Listing page.
	Supported Scenarios	The Bb Grader app supports many unique options for eCampus Assignments including anonymous, group assignments, and portfolio assignments.
	Anonymous Grading	The Bb Grader app supports and honors the Anonymous Grading settings within eCampus by removing students’ names from the Submission Listing page. When Anonymous Grading is enabled, students’ personally identifiable information is removed from the interface within the app for that particular assignment.

	Group Assignments	The Bb Grader App also supports groups and submissions to Group Assignments. When viewing a Group Assignment, the icon for the group displays a mashup of multiple users' profile pictures and the group name to indicate that the submission(s) are for groups rather than individuals. When viewing a particular group submission, instructors can view the group members by using the slide out at the bottom of the Grading Panel. Graders can also apply a grade to the whole group or grades to each group member individually using the group member slide out.
	Portfolio Assignments	Portfolios are an acceptable submission type to eCampus Assignments, and Bb Grader supports viewing and grading these submissions as well. Just like other assignment submissions, view a portfolio submission brings the HTML of the Portfolio, and instructors can page through the Portfolio using the arrows at the top of the submission. Rubrics, Delegated Grading, and Anonymous Grading are all available as options on Portfolio Assignments, and Bb Grader supports these as well when applied to Portfolio Assignments.
	Student Risk Profile	To help instructors stay on top of students' progress and activity, Bb Grader includes some features from the eCampus Retention Center. Instructors can view a student's activity and other Retention Center metrics using the slide out on any submission listing page
	Communication History	A student's communication history can be viewed from "View Profile" within the slide out on any submission listing page.
	Alerts	Instructors can view Deadline, Grade, Activity, and Access Alerts by clicking on any of these sections from within this dialog box.
	Notes	Instructors can also add private notes regarding a student using the "Add Note" option at the top of the Risk Profile.
	Notify Student	Instructors can email students using the "Notify Student" option at the top of the Risk Profile