

Make a Mini Sample Test

Create a non-graded test with a few questions so students can practice before starting their Midterm/Final to ensure their computer works well with the Test tool.

Avoid Using Question Sets with Random Blocks

Randomization is a problem because each version of the exam in a randomized test creates a unique file in Java memory. If a Java session has been dropped, and the test is randomized, the assessment questions already completed cannot be recovered. If the exam requires randomization, do not select “force completion”. This way the user can re-enter the exam if they have problems.

Do not Use “Force Completion”

If the student encounters a technical problem when taking the exam, the student will be able to re-enter the exam from the last point saved, allowing them to submit the exam with minimal data loss. In addition, the save button also ensures the students Java session is updated.


Send Recommendations to Students

Before exams, post these student-facing recommendations in your section: [Tests - Tips for Students](#).

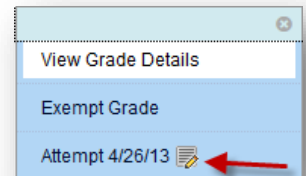
Just Say No to Wireless

Encourage students to use a reliable, stable wired connection to take a test.

What if a Student Gets Kicked Out of a Test?

- From the course page **Go** to the **Grade Center** (Under Control Panel)
- **Click** on the **Action Link** for a student’s attempt with the **Attempt in Progress** icon ()
- **Click** on **Attempt**

From the attempt page a test can be submitted on behalf of a student by clicking **Submit Attempt**. Anything the student saved until the time they were kicked out of the test will be submitted. To allow another attempt, **Click Clear Attempt**. Please note that student will need to take the test again from the very beginning and no responses will be saved.



The attempt is currently in progress. To grade this attempt, you must choose Submit Attempt (Expand Test Information below) to submit it on behalf of the student.

Grade Test: Instructor Test

Assign a grade and feedback for the current test attempt. Expand the **Test Information** section to clear the student's attempt or edit the test. [More Help](#)

User: Demo User (Attempt 1 of 1) Exit < 2 of 2 >

View: Tests

Test Information

Current Grade - out of 160 points

Status In Progress **Submit Attempt**

Time Elapsed

Started Date 4/26/13 10:18 AM

Submitted Date 4/26/13 10:18 AM

Clear Attempt **Clear Attempt** *Click Clear Attempt to clear this user's attempt.*

Edit Test **Edit Test** *Click Edit Test to make changes.*

Self Test Student answers and score are not visible to the instructor.

Instructions