

The students' results in the external grade column are shared with other services and tools that integrate with eCampus, such as GradeSync. The instructor can decide which column is set as the external grade. In new courses, the "Total" column, is the default external grade column, and the external grade icon (🟢) appears in the column header. The Total column cannot be deleted until another column is set as the external grade column. Please follow the steps below to change the external grade column.

1. Login to eCampus and navigate to the desired **course**.
2. Click on the **Full Grade Center** under the Control Panel.
3. Click the **dropdown menu** (Step A) for the column you wish to designate as the external grade column, and then click **Set as External Grade** (Step B).

Grade Center : Full Grade Center ▼

*When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)*

Create Column Create Calculated Column Manage Reports Filter Work Offline

Grade Information Bar

Sort Columns By: Layout Position Order: ▲Ascending

Last Name	First Name	Username	Student ID	Last Access	Availability	Weighted Total	🟢 Total	Quiz 1	Quiz 2	Quiz 3	Current Grade
Student	Test	test.student			Available	--	40.00	40.00	100.00	80.00	220.00
Student2	Test	test.student2			Available	--	60.00	60.00	100.00	90.00	250.00
Student3	Test	test.student3			Available	--	100.00	100.00	100.00	100.00	300.00
Student4	Test	test.student4			Available	--	50.00	50.00	70.00	60.00	180.00
Student5	Test	test.student5			Available	--	40.00	40.00	50.00	50.00	140.00

Selected Rows: 0

Contextual menu for 'Current Grade' column:

- Quick Column Information
- Edit Column Information
- Column Statistics
- Set as External Grade**
- Hide from Students (on/off)
- Sort Ascending
- Sort Descending
- Hide from Instructor View
- Delete Column

4. The desired column should now have the 🟢 icon in front of the column name.

Quiz 2	Quiz 3	🟢 Current Gra
100.00	80.00	220.00
100.00	90.00	250.00
100.00	100.00	300.00
70.00	60.00	180.00
50.00	50.00	140.00