Departments can demonstrate that their programs and curriculums are effective with goal alignment to course content and activities. The process consists of the following steps:

1. Instructors do not have the ability to create goals. Instructors can email a word document with their goals to ITSHelp@mail.wvu.edu or log a ticket with eCampus Team. eCampus administrators will then create the goals.
2. Once the goals have been created, instructors can align course content to one or multiple goals. Content types include discussion forums and threads, blogs, journals, tests and individual questions, assignments, and Grade Center columns.

**Align course content with a goal**

1. From a course content area, open a content item's menu. You can align goals to anything in the content area, such as files and discussions.
2. Select Add Alignments. (Example shown below is for a discussion forum)

3. The Discover Goals window appears. Browse and select the goals to align the content to.
4. Select Submit. The selected goals appear in the content item.
Align Grade Center columns with a goal

1. Open a Grade Center column heading's menu and select View and Add Alignments.

2. Browse and select the goals to align to the Grade Center column.
3. Select Submit.

Note: The goals created by eCampus administrators are available to all instructors in the eCampus System.